



OPEN MEETING

**REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

Thursday, February 17, 2022 - 9:30 AM-11:30AM
Laguna Woods Village Community Center (Virtual Meeting)
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

COMMITTEE MEMBERS PRESENT: Anthony Liberatore, Acting Director Diane Casey, Acting Director Maggie Blackwell

COMMITTEE MEMBERS ABSENT: Reza Bastani, Cash Achrekar

ADVISORS PRESENT: Dick Rader

STAFF PRESENT: Robbi Doncost, Laurn Varnum, Gavin Fogg, Richard DeLaFuente, Bart Mejia

1. Call to Order

Chair Liberatore called the meeting to order at 9:30am.

2. Acknowledgement of Media

Zoom platform via Granicus.

3. Approval of Agenda

Approved by consensus.

4. Approval of Meeting Report for January 20, 2022.

Approved by consensus.

5. Chair's Remarks

None.

6. Member Comments - (Items Not on the Agenda)

Acting Director Blackwell had questions regarding variance procedures, Chair Liberatore encouraged she wait for the variances to be heard before discussing the matter in depth.

7. Manor Alterations Division Manager Update

Staff Officer Robbi Doncost reported that Manor Operations is fully operational and staffed, unfortunately a large amount of staff was out due to quarantine procedures. Inspectors have been



temporarily reassigned to in-take operations, but there will likely be a backlog of approximately 5 days. Chair Liberatore inquired if an email communication can be sent to the community during periods of backlog.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

Status of Mutual Consents

8. Monthly Mutual Consent Report

Staff Officer Doncost summarized the report, explained the response time for all inquiries had returned to a 24-hour period, and standard permits were approved within approximately 5-10 business days.

Variance Requests:

A. Variance Request - 81-C Calle Aragon (Madrid, 4) Room Addition on the Existing Exclusive Area Front Patio, Bathroom Addition, and Enclosed Atrium

Staff Officer Richard DeLaFuente summarized the report and answered questions clarifying the extension into exclusive-use common area. Mr. DeLaFuente confirmed that this variance will not encroach upon common area, and that it aligns with the current slab. The variance request was approved by consensus.

B. Variance Request – 861-Q Ronda Mendoza (Castilla, HH08_1), Install (3) Exterior WiFi- Enabled Battery-Operated Security Cameras

Mr. DeLaFuente read aloud two letters from neighbors disapproving of the proposed variance, and clarified that the staff has amended its position from recommending approval to neutrality. Acting Director Casey commented that the proposed system seems invasive to the privacy of the community. Acting Director Blackwell recalled that a previous resident had installed cameras, however they gave the feeling of an unsafe neighborhood and raised concerns over where the camera would be aimed. Advisor Rader commented that perhaps the Governing Docs Committee could consider the ramifications of this proposal.

Member Myskzo presented his argument to the committee, including offering to provide photos of where the cameras would be aimed. Discussion ensued regarding the concern for setting a precedent within the community with cameras. Ultimately, the committee elected by consensus to defer the decision to the Governing Docs Committee.

Acting Director Blackwell inquired about a specific variance discussed at the previous ACSC meeting. She inquired as to the process of alterations being resolve within a resale, and the grandfathering of in improper alterations. Staff Officer Gavin Fogg clarified that part of the resale inspection was to identify



alterations out of compliance, but policies have changed over time. Mr. Fogg suggested a private off-line discussion to further answer any questions Acting Director Blackwell's questions.

Items for Discussion

9. ACM: Legal Involvement Progress & Dual Mutual Involvement

Acting Director Blackwell asked for a summary of the current situation. Mr. Doncost explained that history of communications between the two mutuals regarding ACM policies, explaining that a meeting was attempted to have the Chair's speak directly. The current procedure is able to be revised if both mutual's can create a mirrored process. Chair Liberatore pledged to contact United's legal representation to discuss the mutual's role/Manor Alteration's role.

10. Technology Update Automated Reminders & Permitless Alteration Receipts

Staff Officer Lauryn Varnum summarized the current technology updates, including the upcoming automated email reminders for members, and a fully digital permit system. The committee was very excited for the updates and looked forward to updates.

11. City of Laguna Woods & Manor Alterations Meeting

Mr. Doncost explained the ongoing meetings between the City and Manor Alterations served as an open path of communication. The meetings include discussion of new policies and the effect on both entities, any communal changes, and updates on staffing changes. The committee asked to be kept abreast of the updates.

Items for Future Discussion:

12. No issues were raised.

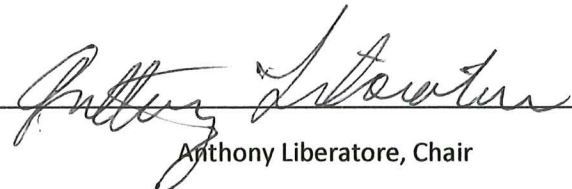
Concluding Business:

13. Committee Member Comments

Acting Director Blackwell inquired again about the same previous variance, with Mr. Fogg reiterating that the discussion should continue offline.

14. Date of Next Meeting – Thursday March 17, 2022 9:30 AM

15. Adjournment – 10:50 AM

X 

Anthony Liberatore, Chair

Robbi Doncost, Staff Officer

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